Georgia State University Alumni Association
Board of Directors Application

Thank you so much for being interested in serving on the Board of Directors (Board) for the Georgia State University Alumni Association (GSUAA). The Bylaws of the GSUAA require all board members to become a life member or become a life member of the GSUAA within the first year of board invitation.

The Board of Directors is the Georgia State University Alumni Association's governing body, representing its interests, alumni, association members, students, and constituents. The Board of directors ensures the Association's success by approving an annual budget, following the strategic plan, and providing oversight and expertise.

The GSUAA is looking for individuals whose personal attributes, networks, professional skills, and expertise will enhance the Board's ability to develop high-level organizational policies and strategic goals. Ideal candidates demonstrate leadership and commitment to the communities they serve and build consensus, and communicate with diverse constituencies. Productive participation in the GSUAA shows dedication to Georgia State University and other university activities.

All candidates must submit a completed application, biography, and a professional photograph. The board selection process is very competitive, and many applicants apply for multiple years before being selected.

**Board Member Job Description**

Directors are appointed to hold this volunteer position based on demonstrated involvement, support, and commitment to Georgia State University and GSUAA. In accepting an appointment to the Board, an individual agrees to fulfill the requirements and meet the board member responsibilities. These include, but are not limited to:

**Expectations**

- Be an ambassador, take leadership, and have an active role in furthering the mission and vision of GSUAA and the University.

- Assist the staff by implementing strategic initiatives through personal influence (corporate, individuals, and foundations).

- Fulfill the requirements and meet the board member’s responsibilities outlined in the Board of Directors’ Agreement.

- Serve a three-year term beginning the first day of July following elections.

**Financial Commitment**
New Directors must become life members of the Alumni Association during the first year of their term. A 12-month installment plan of $62.50 is available. Additionally, Directors must make a minimum donation of $1,000 each year of the three-year board term. The Director can designate the gift to the Alumni Association Sustaining Life Member Program, an Alumni Association scholarship, or a signature event sponsorship.

**Board Meetings**
The Board of Directors meets four times per year, once per quarter in person. If unable to participate, Directors are responsible for providing advance notice. Any Director who fails to attend two consecutive regular meetings of the Board without an excuse must resign upon request of the Board Chair.

**Committees**
- Board Development & Governance is responsible for the vetting and selection of new members and officers and renewing terms for board members.
- Finance - serve as an advisory committee to the Secretary-Treasurer of the Association and provide for the Association's sound financial management.
- The Student and Alumni Engagement Committee supports the Student Alumni Association ("SAA") to develop engagement and philanthropic opportunities between alumni and students and educate students about philanthropy.

**Task Force**
- Student Scholarships - will oversee the Alumni Association scholarship selection process and develop scholarship criteria.

The frequency of committee meetings varies from committee to committee. Attendance and participation are essential for the committees to work effectively.

**Selection Process**
The frequency of committee meetings varies from committee to committee. Attendance and participation are essential for the committees to do their work effectively.

- GSUAA board members, alumni, university faculty/administration, and alumni association staff may submit candidates for membership. Self-nominations are accepted.
- Prospective Directors receive the information package, assess interest and commitment levels. And, if interested, complete the application form.
- The Board Development & Governance Committee, Alumni Association Associate Vice President, Senior Director, or designee will interview prospective directors. Prospective Directors will have the opportunity to meet additional Directors.

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**Board of Directors Application**

Name ___________________________ Preferred Name ________________

Revised November 2020
Home Address ______________________________________________________________

Home Phone ___________ Cell ___________ E-mail ____________________________

Company Name & Address___________________________________________________________________
                                                                                      Job Title _______________________________________

Business Phone ___________________ E-mail ______________________________________

I would prefer to receive my correspondence at my  [ ] Home address  [ ] Business address

Education
College/University
Graduation Year
Degree
Major
_________________________________________________________________________________

1. What is your motivation to serve on the Board of Directors?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

2. Provide your current and past involvement with the University and the Alumni Association or University.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

3. List your board participation, membership, and leadership positions that you have held in alumni, professional, civic, or community organizations.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4. Areas of expertise

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<tr>
<th>What skills and knowledge are you willing to bring to the Board? Please indicate your experience in the following areas.</th>
<th>Very Experienced</th>
<th>Some Experience</th>
<th>Little or No Experience</th>
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<tbody>
<tr>
<td>Strategic planning</td>
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<td>Fundraising</td>
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<td>Board development (recruitment, training, evaluation)</td>
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<td>Program planning and evaluation</td>
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<td>Membership</td>
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<td>Fiscal management and control (budgeting, accounting, investments)</td>
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<td>Communication, public and media relations</td>
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<td>Marketing/advertising</td>
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<td>Public speaking</td>
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<td>Organizational development</td>
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<td>Information technology</td>
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<td>Writing, journalism</td>
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<td>Event planning and implementation</td>
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<td>Bylaws – parliamentary procedures</td>
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<td>Music/theater/arts</td>
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5. What are your significant assets, and how would they translate to board activities?
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________________________________________________________________________
________________________________________________________________________

6. What do you love the most about Georgia State?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I have read this application and agree to all the terms including the financial commitment and attendance requirements.

Signature ___________________________ Date ________________

If you have any questions regarding the application, contact Renee Bazemore, Senior Director, at 404-413-1431 or rbazemore@gsu.edu or at alumni.gsu.edu.